

WASHINGTON STATE HEALTHCARE HUMAN RESOURCES ASSOCIATION

JOB DESCRIPTION

TITLE: Legislative Liaison

SUMMARY OF DUTIES: Serves to drive awareness, communication and advocacy on legislative matters impacting WSHHRA members and their organizations.

SPECIFIC RESPONSIBILITIES:

1. Attend Board and Business meetings as a full voting member of the Board.
2. Monitor the state and national legislative environment for HR-related issues that impact WSHHRA member organizations.
3. Provide and facilitate alerts to increase awareness of legislative issues affecting WSHHRA members.
4. Assists in defining and communicating WSHHRA's position on legislative matters.
5. Promote and facilitate WSHHRA member legislative advocacy and action as needed.
6. Maintain involvement with WSHA and ASHHRA on legislative issues.
7. Present Legislative Report at WSHHRA meetings.
8. In the absence of the board member, the board member will arrange for coverage at the board meeting.

Revised 2/2012
Revised 1/2020